# **MEETING AGENDA**

| **Team/Application Name:** | Team1: MaidEase | | |
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| **Date of Meeting:** (MM/DD/YYYY) | 03/29/2023 | **Time:** | 10:00PM |
| **Meeting Facilitator:** |  | **Location:** | Zoom |

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| 1. Meeting Objective & Agenda |
| Discussed the Week Deliverables and assigned task to respective person.  Tracking development progress which is connection of API with MongoDB, make working with Login, Register.  Rushda is responsible to complete the tables creation in MongoDb Atlas, Tahera is responsible for setting up the git repo, all team members needs to work on their assigned development task as well. |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| Rushda |  |  |  |
| Tahera |  |  |  |
| Bhakti |  |  |  |
| Amala |  |  |  |
| Sai Teja |  |  |  |
| Sai Manish |  |  |  |
| Jahid |  |  |  |
| Nidhi |  |  |  |

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| 3. Documents and Owners | | | |
| **Delievrables** | **Progress %** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Architecture Diagrams (2) | 5 | Bhakti/ Amala/ Tahera | Rushda |
| Select crosscut that needs to be implemented in semester, elaborate it in Project Plan | 5 | Rushda/ Sai Teja | Nidhi |
| Select crosscut that needs to be implemented in semester, elaborate it in RCT | 5 | Manish / Jahid | Tahera |
| Table creation in Database | 5 | Rushda | Manish |
| Setting up the Git Repo | 5 | Tahera | Sai Teja |
| Quiz Questions | 10 | All | NA |
| Connection of API with MongoDB | 55 | All | Rushda |
| Work for Register | 25 | Tahera/ Nidhi | Amala |
| Work for Login | 25 | Amala/ Bhakti | Nidhi |
| Designing for Register and Login | 20 | Rushda/ Jahid/ Sai Teja/ Manish | Bhakti |
| Update Project Plan | 10 | Rushda | Jahid |

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| 4. Pre-work/Meeting Preparation (materials to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| Development Progress | All |
| DB Creation | Rushda |
| Quiz Questions | All |
| GitHub Repo | Tahera |

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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
| Connection of API with MongoDB | All |
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| 6. Next Meeting Plan - <04/01/2023> | | | |
| **Tasks to Complete** | **Progress %** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Architecture Diagrams (2) (complete by Friday) | 5 | Bhakti/ Amala/ Tahera | Rushda |
| Select crosscut that needs to be implemented in semester, elaborate it in Project Plan (complete by ) | 5 | Rushda/ Sai Teja | Nidhi |
| Select crosscut that needs to be implemented in semester, elaborate it in RCT (complete by ) | 5 | Manish / Jahid | Tahera |
| Table creation in Database (complete by Thrusday) | 5 | Rushda | Manish |
| Setting up the Git Repo (complete by Friday) | 5 | Tahera | Sai Teja |
| Quiz Questions (complete by Thrusday) | 10 | All | NA |
| Connection of API with MongoDB (status tracking on Saturday) | 55 | All | Rushda |
| Work for Register (status tracking on Saturday) | 25 | Tahera/ Nidhi | Amala |
| Work for Login (status tracking on Saturday) | 25 | Amala/ Bhakti | Nidhi |
| Designing for Register and Login (status tracking on Saturday) | 20 | Rushda/ Jahid/ Sai Teja/ Manish | Bhakti |
| Submit Updated Project Plan (completed when all week’s task done) | 10 | Rushda | Jahid |